



LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

510 S. Vermont Avenue Los Angeles, CA 90020-1975. (213) 738-2981. <http://openspacedistrict.lacounty.info>

May 29, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ALLOCATE CITIES EXCESS FUNDS
AVAILABLE TO THE FIRST SUPERVISORIAL DISTRICT FOR
A GRANT TO THE CITY OF ROSEMEAD FOR THE
ROSEMEAD COMMUNITY RECREATION CENTER IMPROVEMENTS PROJECT
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allocate \$500,000 in Cities Excess Funds available to the First Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, for a grant to the City of Rosemead for the Rosemead Community Recreation Center Improvements Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the project is categorically exempt from the California Environmental Quality Act because the project provides for the restoration and minor alteration of an existing facility, installation of small new equipment, and for the reasons cited herein.
2. Allocate \$500,000 in Cities Excess Funds to the City of Rosemead, available to the First Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, for the Rosemead Community Recreation Center Improvements Project.
3. Authorize the Director of the Department of Parks and Recreation, in his capacity as the Director of the Los Angeles County Regional Park and Open Space District, to award a grant in the amount of \$500,000 to the City of Rosemead for the Rosemead Community Recreation Center Improvements Project, if applicable conditions have been met; and authorize the Director to administer the grant as of the date of this action and pursuant to procedures in the Procedural Guide for Specified, Per

Parcel, and Excess Funds Projects; otherwise funds shall remain in the Excess Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allocate \$500,000 in Cities Excess Funds, available to the First Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition), to the City of Rosemead (City) for the Rosemead Community Recreation Center Improvements Project.

The proposed Rosemead Community Recreation Center Improvements Project consists of rehabilitation of 8,800 square feet of existing interior space, including conversion of two existing small meeting rooms into a single 25-station computer laboratory for preschool through senior patrons, and rehabilitation of three existing multi-purpose rooms including purchase and installation of energy-efficient lighting, HVAC system upgrades, acoustical treatments, safety improvements, electrical systems upgrades, door and window replacements, and wall and floor finishes.

The total cost of the proposed project is \$506,614. In addition to the recommended allocation of Cities Excess Funds, the City will utilize \$6,614 from its General Fund to complete the project.

Implementation of Strategic Plan Goals

The recommended actions will further the Board-approved County Strategic Plan Goal of Operational Effectiveness (Goal 1) by enhancing recreational facilities in the City of Rosemead in the First Supervisorial District.

FISCAL IMPACT/FINANCING

Sufficient appropriation for the Excess Funds grant, in the amount of \$500,000, is budgeted in the First Supervisorial District portion of the Los Angeles County Regional Park and Open Space District Excess Funds Project Fund, HD6.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. The City of Rosemead has met this requirement.

The 1996 Proposition provides a method for determining each fiscal year the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended grants will be funded from the Excess Funds available to the First Supervisorial District for Cities projects.

The Board may establish additional conditions on grants of Excess Funds. The Director of the Department of Parks and Recreation would be authorized to award grants when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, your Board approved the Procedural Guide to govern the administration of

Regional Park and Open Space District grants. The Procedural Guide will appropriately govern the administration of the recommended grant as well.

ENVIRONMENTAL DOCUMENTATION

All projects funded by the Regional Park and Open Space District are required to comply with the California Environmental Quality Act (CEQA) as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for the project. The City of Rosemead is the lead agency for the Rosemead Community Recreation Center Improvements Project.

The proposed project is categorically exempt from CEQA according to Sections 15301 and 15303 of the State CEQA Guidelines and Classes 1 and 3 of the Environmental Document Reporting Procedures and Guidelines, adopted by your Board on November 17, 1987, because the project provides for the restoration and minor alteration of an existing facility and installation of small new equipment

CONTRACTING PROCESS

A Grant Project Agreement will be entered into and administered under authority delegated to the Director of the Department of Parks and Recreation and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

These actions will have no impact on any other projects funded by the District but are required so that the City of Rosemead may proceed on the Rosemead Community Recreation Center Improvements Project in the First Supervisorial District, if all applicable conditions are met.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this letter to the Chief Executive Office, Capital Projects/Debt Management Division, and one to the Department of Parks and Recreation.

The Honorable Board of Supervisors

5/29/2012

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Russ Guiney", with a stylized, flowing script.

RUSS GUINEY

Director

RG:IV

WRO:LB

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors